



Fowey Chamber of Commerce Extraordinary Meeting

DRAFT MINUTES

Date: Monday 6 November 2023

Time: 5.00pm

Venue: online

Attending:

Lucy Daniel (LD) – Chair; **Peter Robinson (PR)** – Treasurer; **Claire Mayne (CM)** – Treasures of Fowey

	Item	Action												
1.	Apologies Mandi Dellow, Anya Hesketh, Fleur Soper, Sarah Ward													
2.	Adoption/amendment of Chamber Constitution Items discussed and unanimously agreed to be amended: * 7.2 to read: "...four fully paid up members including two executive officers" * 10.3 to read: "...proposed, seconded and supported by 3 other fully paid up members" * 10.10 to read: "...Officers alone shall be two but all..." * 13.1 to read: "...or if the numbers be reduced to 5 or fewer..." Amended Constitution to be posted to website link	LD												
3.	Treasurer and Bank Account * PR gave a report on bank account transactions from January 22 to date: <table> <tr> <td>Income</td> <td>Memberships; Fowey Food Week(FFW) contributions</td> <td>470.00</td> </tr> <tr> <td>Expenditure</td> <td>Website hosting</td> <td>239.07</td> </tr> <tr> <td></td> <td>FFW print & advertising</td> <td>142.17</td> </tr> <tr> <td></td> <td>Balance</td> <td><u>88.76</u></td> </tr> </table> * PR also reported on the reply received from Neil Hartwell, Fowey Forum to Chamber's request for transfer of ringfenced funds from wall map on MAD building. Further information to be sent to Forum to facilitate the transfer	Income	Memberships; Fowey Food Week(FFW) contributions	470.00	Expenditure	Website hosting	239.07		FFW print & advertising	142.17		Balance	<u>88.76</u>	PR
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4.	Preferred days/times for meetings Further consultation with full membership – preferably in person. CM requested Polruan ferry times to be taken into account	LD												
5.	Preferred contact method Discussion around suggested WhatsApp group and agreed to set this up for more reliable contact and member action	LD												
6.	Increasing engagement To promote crucial development of Chamber, members are asked to canvas and encourage other businesses to: join, propose activities for Chamber to be involved in, put forward suggestions for website, etc	All												
7.	Date of Next meeting To be set for spring 2024 after items 4 & 5 have been actioned	LD												